**Job Title**: **Assistant Operations Manager  
Hours:** 40 hours per week (Monday to Friday – 8.30am to 5.00pm)  
**Location:** Needham Market, Ipswich   
**Duration:** Permanent   
**Reporting to:** Operations Manager  
Salary:

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| Sackers is a family owned and managed business, with revenues of over £36 million per year. We employ over 85 staff and have strong future growth plans. We pride ourselves on being the sustainability experts and aim to recycle over 90% of the material we receive.  Sackers provide full waste solutions for Suffolk and has two sites situated near Ipswich at Great Blakenham and Needham Market. One site is for scrap metal processing and the other is for commercial waste disposal. We offer commercial waste collections, skip hire and scrap metal recycling.  We have invested heavily in equipment to give us cutting edge technology to create a strong and competitive position in the area. We have the only processing plant of its type in East Anglia, we are unique to the area and able to recover, process and sell the metal and recycled commodities to many different countries.  We care about and invest in staff and their personal career development. We have a track record of growing our own talent, we’ve had staff grow with the business into senior leadership roles.  If you have the desire, we will embrace it. |

**KEY RESPONSIBILITIES**

**Support the Operations Manager in the following:**

* Operations, Production, Maintenance and Transport
* Ensuring production planning processes are totally aligned with customer demand and shipping needs.
* Driving end to end efficiency in terms of resource deployment (people, plant and financial).
* Works with the SHEQ Coordinator to ensure all production is in line with relevant commitments.
* Ensuring the maintenance plan is aligned with production requirements and shipping plans through leadership and ownership of outputs

**Leadership, Management and Communication**

* Clearly lead, communicate and coach where necessary
* Employs professional performance management standards and techniques when managing teams, ensuring that good performance is recognised and that poor performance is actively addressed

**Continuous improvement**

* Leads improvements in operational processes

**MEASURES OF SUCCESS**

Assisting the Operations Manager in meeting and beating financial and operational metrics/strategy

**KNOWLEDGE AND QUALIFICATIONS**

* CPC
* Min 5 years’ experience in operational management
* Recognised management qualification
* Experience in manufacturing, process and production - Essential
* Leadership of significant size of operations team- Essential
* Be knowledgeable of safety, quality, and environmental processes- Essential

**ESSENTIAL SKILLS AND ABILITIES**

* Ability to deal with and rationalise many complex dependencies and issues, and present recommendations and options to meet business needs
* Effective communication and influencing skills
* Excellent leadership and management skills
* Ability to prioritise effectively and remain focused on these priorities
* Numerate, comfortable with the numbers

**PERSONAL QUALITIES AND BEHAVIOURS**

* Results focused “can do” attitude
* Determined and resilient - not afraid to challenge the norm and drive change
* Demonstrates commitment to the Company, the culture, values and behaviours

**Closing date 18th Dec 2020.**

**Please send your CV and covering letter to Helen.crapnell@sackers.co.uk**