**Job Title**: **Engineering and Maintenance Manager  
Hours:** 45 hours per week (Monday to Saturday). Flexible around business and team needs  
**Location:** Great Blakenham, Ipswich   
**Duration:** Permanent   
**Reporting to:** COO

**KEY RESPONSIBILITIES**

* Lead maintenance of plant (mobile and fixed) to ensure the safe and efficient maintenance of equipment and facilities.
* Write preventative maintenance plans and ensure they are implemented on time and to an exceptional standard
* Plan maintenance projects on time and in a safe environment
* Identify mechanical root cause analysis
* Work with site managers in maintenance planning, organising resources, executing work plans, monitoring quality, co-ordinating maintenance priorities and resolving maintenance issues.
* Manage external contractors where necessary
* Ensure stock holding of critical parts is maintained and regularly reviewed
* Prepare management reporting from Plant systems and monitor yield tests as required
* Ensure that company Health & Safety/Environmental requirements are being met within the maintenance department.
* Plan shifts for the maintenance team to work around operational hours.
* Align the maintenance plan with production requirements
* Employ professional performance management and HR standards and techniques when managing teams, ensuring that good performance is recognised and that poor performance is actively addressed
* Perform other duties as assigned from time to time.

**SKILLS**

* Root cause analysis
* Natural mechanical aptitude
* Leadership and communication to get the optimum performance out of a team and contractors
* Leading, coaching and developing a team
* Health and Safety awareness
* Able to prioritise and balance a diverse workload
* Demonstrate commitment to the Company, the culture, values and behaviours

**MEASURES OF SUCCESS**

Plant operation capacity during operational hours

**KNOWLEDGE AND QUALIFICATIONS**

**Accredited qualification by a professional engineering institution such as** the**Institution**of Mechanical Engineers**(IMechE)**

IOSH - desirable

**EXPERIENCE**

* Experience in manufacturing, process and production – Essential
* Engineering or manufacturing experience
* Leadership of a team- Essential
* Able to lead root cause analysis investigations- Essential
* Be knowledgeable of safety, quality, and environmental processes- Essential

**PERSONAL QUALITIES AND BEHAVIOURS**

* Able to prioritise and maintain a diverse workload
* Results focused “can do” attitude
* Determined and resilient - not afraid to challenge the norm and drive change

**Please send your CV and covering letter to Helen.crapnell@sackers.co.uk**